

Hackney Chess Club Constitution

(adopted at the Extraordinary General Meeting on 13.11.18)

Name

1. The Club shall be called "Hackney Chess Club".

Objectives

2. The objectives of the Club are to foster and encourage the playing of chess socially and competitively by people of all ages and communities in the London Borough of Hackney and its environs.

Membership

3. Membership shall be open to all, subject to the discretion of the committee. A member is a person who has paid the agreed annual membership subscription, or who has been granted honorary membership by the committee. If a member wishes to play in League teams run by the Club they must also be members of the English Chess Federation, or their national chess federation, if not the ECF. The membership year runs from 1 September to 31 August in the following calendar year.

General Meetings

4. The supreme authority of the Club is vested in the General Meeting which alone shall have the power to change the Constitution. A quorum for a General Meeting shall be 8 members or one-third of the Club membership whichever is the less. To carry any proposal at a General Meeting a simple majority of those present and voting is required. In the event of a tied vote, the Chair shall have a casting vote. To carry a proposal amending the constitution a majority of at least two-thirds of those members present and voting is required, and the Chair has no casting vote. The Secretary shall notify all members when a General Meeting is to be held, and shall give at least 7 days notice of the date, time, venue and draft agenda. Any club member may propose an item for inclusion on the final agenda of the AGM provided it reaches the Secretary in writing no later than 3 days prior to the AGM.

5. The Annual General Meeting (AGM) shall be held in July and shall appoint a Committee comprising the following officers of the Club:

- i) The Chair, who shall chair General and Committee Meetings,

ii) The Secretary, who shall maintain and preserve the records of the Club, and be responsible for the day-to-day running of the Club and its website and social media accounts,

iii) The Treasurer, who shall be responsible for the management of the Club's finances,

Further Committee Members may be elected by the AGM, either without portfolio or to fulfil specific roles. Team captains will be Committee members on an ex officio basis from the time of their appointment, unless they state that they do not wish to serve on the Committee.

6. The Annual General Meeting shall also consider the following business:

(i) A report by the Secretary

(ii) A report by the Treasurer, to include a written statement of accounts.

(iii) Reports by team captains

(iv) Approval of the rate(s) of membership subscription for the forthcoming year.

(v) Such other reports and business as the committee shall deem appropriate.

(vi) Such other business as is communicated in writing to the Secretary no later than three days prior to the Meeting.

(vii) The presentation of trophies and prizes.

7. An Extraordinary General Meeting shall be called by the Secretary if the Committee so decides or within 4 weeks of receiving a written proposal signed by at least 8 members or one-third of the membership whichever is the less. No business shall be discharged except that for which the meeting was called. If such proposals are received 4 weeks or less before the AGM then, at the discretion of the Committee, they may be included in the AGM.

Club representation

8. The Club shall be represented in the Leagues in which it enters teams

and the associations to which it is affiliated, at their AGMs and otherwise, by members nominated by the Committee.

Committee

9. The Club Committee shall meet in the 2 months following the AGM and at other times as required. A quorum shall be 3 members. The Committee shall have the power to co-opt onto the Committee additional members. Decisions of the Committee will be taken by a simple majority of those present and voting, with the Chair having a casting vote. The Committee shall keep all members informed of all business to do with the club, and ensure proper management of the Club's financial affairs. The Committee shall have the power to suspend from the Club until the next General Meeting any member deemed to be acting against the interests of the Club. The Committee may take other actions necessary for the effective day-to-day operation of the Club.

Finances

10. Funds shall be expended wholly and exclusively for the furtherance of the objectives of the club. The Treasurer shall prepare a balance sheet and statement of income and expenditure, at 30th June each year and shall present these to the AGM. 11. The Treasurer shall keep proper records of the Club's financial affairs and shall diligently safeguard the financial assets of the Club. No member s